

## HHCA Members List Update Instructions

This database software was chosen for ease of flexibility and maintenance.

1. Go to the HHCA website
2. Go to the members list (web address:  
<http://huguenothundred.org/protected/cgi-bin/residents/csvread.pl> )
3. Click on the word "**ADMIN**" to proceed to the login screen
4. The following screen will appear. Log in using Login: **admin** and password **deergalore**

### Residents Databank

Login:

Password:

Enter your password and click on the '**Submit Query**' button to proceed to the next page.

### Residents Databank

**Total records: 49 [ [Add new](#) ]**

current db: default

search  in field all

Record #1	
Last_Name:	Zedler
First_Name1:	Peter & Barbara
Address:	3961 Darby Drive
Phone:	272-3497
email1:	pzedler@yahoo.com
email2:	bkzedler@gmail.com
ID:	49

Search for the resident info to be edited by entering the name into the search box and clicking on the **[search]** button. See example!

## HHCA Members List Update Instructions

### Residents Databank

Total records: 1 [ <a href="#">Add new</a> ]	
current db: default <input type="button" value="v"/>	
search <input type="text" value="zedler"/>	in field <input type="text" value="all"/> <input type="button" value="[ search ]"/>
Record #1	
Last_Name:	Zedler
First_Name1:	Peter & Barbara
Address:	3961 Darby Drive
Phone:	272-3497
email1:	pzedler@yahoo.com
email2:	bkzedler@gmail.com
ID:	49
<a href="#">delete</a> <a href="#">edit</a>	
Pages: 1	

Click on [edit](#) link to make changes.

Residents Databank	
Edit record #1	
Last_Name:	<input type="text" value="Zedler"/>
First_Name1:	<input type="text" value="Peter &amp; Barbara"/>
Address:	<input type="text" value="3961 Darby Drive"/>
Phone:	<input type="text" value="272-3497"/>
email1:	<input type="text" value="pzedler@yahoo.com"/>
email2:	<input type="text" value="bkzedler@gmail.com"/>
ID:	<b>49</b>
<input type="button" value="[ save ]"/> <input type="button" value="[ cancel ]"/>	

Make the changes as required and click on the **[save]** button.

Done! All changes to the database will also appear in the printer friendly list.